

**MATHEMATICS DEPARTMENT
GROUP MEAL REIMBURSEMENTS**

Document updated Fall 2023.

Tenure-line recruitment group meals:

\$520 maximum total and \$130 maximum per person.

Other group meals, which include an outside speaker/visitor:

Weinberg College limit is \$360 maximum total and \$90 maximum per person.

The department contributes \$150 maximum for seminar dinners and \$360 maximum for colloquium dinners, up to \$65 per person. Subject to these limits, the department will cover the meals of:

- the speaker
- all faculty present, with a copay of \$20
- all graduate students, with a copay of \$10

Faculty discretionary funds, if available, may be used to pay what the department doesn't cover (still subject to the Weinberg limits of \$360 total maximum and \$90 per person max).

Please consult the staff in advance if you wish to request a group meal reimbursement above \$360.

If your group meal does not include an outside speaker/visitor:

Reimbursement is only allowed in special circumstances. Please consult the staff in advance.